General Ledger Flow for Transaction Types

Vendors

Purchase Orders – No effect on General Ledger

Receivers –

1. **Receiver – Based on Received PO Price**

   Debit – Inventory Account for Received PO Price

   Credit – Unvouchered Liabilities for Received PO Price

   *No Receiver transaction will be created upon receiving if there is not an unvouchered liabilities account

Bills

1. **Bill with Inventory Product Line selected through "Add Received Line" – with unvouchered liability account setup**

   Debit – Unvouchered Liability Account

   Debit – Any account entered on account tab

   Credit – AP Account selected

2. **Bill with Inventory Product Line selected through "Add Received Line" – without unvouchered liability account setup**

   Debit – Inventory account

   Debit – Any account entered on account tab

   Credit – AP Account selected

3. **Bill with Inventory Product Line add but not through Add Received Line**

   Debit – Unvouchered Liability Account

   Debit – Any account entered on account tab

   Credit – AP Account selected

**Please note that all inventory items with an unvouchered liability account will debit unvouchered liability. Inventory products need to be received via a PO then added to a bill. If you need to offset an account for a purchased product, use the account tab.

4. **Bill with Non-Inventory Line Added**

   Debit – Purchase Account

   Debit – Any account entered on account tab

   Credit – AP Account selected

5. **Bill with Account Tab Entered**

   Debit – Account entered on account tab

   Credit – AP Account selected

6. **Bill with Non-Inventory Line Added**

   Debit – Purchase/Expense Account

   Debit – Any account entered on account tab

   Credit – AP Account selected

- **Field Attached to any Bill Line**

  At the same time the bill transaction is created a 2nd transaction is created for the Production Field.

     Debit – Production in Progress Account on the Field

     Credit – Purchase/Expense Account of item selected on the bill

Check To Vendor

   Debit – Any Expense Account assigned to the check

   Debit – AP account assigned of select bill

   Credit – Bank account assigned for total of all assigned debits

Vendor Credit Memo

1. **Vendor Credit Memo - Account Only**

Debit – Account Payable Account

Credit – Any Accounts on Account Tab

2. **Vendor Credit Memo – Receive to Inventory Line Item with unvouchered liability account**

Debit – Account Payable Account

Credit – Unvouchered liability account

Credit – Any Accounts on Account Tab

3. **Vendor Credit Memo – Receive to Inventory Line Item without unvouchered liability account**

Debit – Account Payable Account

Credit – Inventory Account on Product

Credit – Any Accounts on Account Tab

4. **Vendor Credit Memo – Non-Inventory Line Item**

Debit – Account Payable Account

Credit – Expense/Purchase Account on Product

Credit – Any Accounts on Account Tab

Applied Vendor Credit Memo

Debit- Account Payable account of bill applied against

Credit – Account Payable account of Vendor Credit Memo

<u>Vendor Received Payment</u>

1. **Vendor Received Payment – No CC Fee**

Debit – Undeposited Funds Account

Credit – Available Funds Account

2. **Vendor Received Payment – with CC Fee**

Debit – Undeposited Funds Account for payment Amount – Payment Fee

Debit – Payment Fee Account for the payment fee

Credit – Available Funds Account for the entire payment amount

Vendor Received Payment – Applied Against Vendor Credit Memo

Debit – Available Funds Account for total of Vendor Credit Memo

Credit – Accounts Payable Account on Vendor Credit Memo for total of Vendor Credit Memo

<u>Deposit – Of Vendor Received Payment</u>

Debit – Bank Account for the total of payment amount – Payment fee

Credit – Undeposited Funds Account for payment Amount – Payment Fee

<u>Bulk Production Fields</u>

1. **Cost added through the Bill**

   At the same time the bill transaction is created a 2nd transaction is created for the Production Field.

   Debit – Production in Progress Account on the Field

   Credit – Purchase/Expense Account of item

2. **Cost Added to Directly to Cost tab on Field – Non inventory**

   Debit – Production in Progress Account on the Field

   Credit – Purchase/Expense Account of item

3. **Cost Added to Directly to Cost tab on Field – Inventory**

   Debit – Production in Progress Account on the Field

   Credit – Inventory Account

<u>Production Bagging Requests</u>

**All costs must be set to the Field before bins are added to bagging requests for this flow to work

1. **Bagging Request – Bin selected**

   Debit – Inventory

   Debit – Inventory Variance account on Product (rounding variances)

   Credit – Work IP for Field

2. **Bagging Request – No Bin**

   Debit – Inventory Account on Product

   Credit – Inventory Variance Account on Product (Cost of Goods if no variance entered)

3. **Bagging Request – Bin – Refuge**

   Debit – Inventory of Product Line for cost received at

   Credit – Inventory account of Refuge Line

   Credit – Work IP of Field from Bin

4. **Bagging Request – No Bin – Refuge**

   Debit – Inventory Account of Product Line for cost received at

   Credit – Inventory account of Refuge Line

   Credit – Inventory Variance of product (or COGS) for Variance between received cost and refuge cost

Customers

Bookings – No effect on General Ledger

Invoices – Created at time of Delivery

Debit – Accounts Receivable for Sale amount – discounts

Debit – Discount Account

Debit – Sales Tax Account

Credit – Product Sales Account for Line price before any discounts

Debit – Product COG Account

Credit – Product Inventory Account

Debit – Genetic Royalty Expense Account

Credit – Genetic Royalty Liability Account

Debit – Trait Royalty Expense Account

Credit – Trait Royalty Liability Account

Debit – Commission Expense Account

Credit – Commission Liability Account

<u>Return</u> – Date is return date.

Debit – Accounts Receivable for Sale amount – discounts

Debit – Discount Account

Debit – Sales Tax Account

Credit – Product Sales Account for Line price before any discounts

Debit – Product COG Account

Credit – Product Inventory Account

Debit – Genetic Royalty Expense Account

Credit – Genetic Royalty Liability Account

Debit – Trait Royalty Expense Account

Credit – Trait Royalty Liability Account

Debit – Commission Expense Account

Credit – Commission Liability Account

Return Application

Debit – Accounts Receivable account on the Return

Credit – Accounts Receivable account on the transaction applied against

Debit Memo

Debit – Accounts Receivable Account set to memo

Credit – Lines tab – Debit Memo Account from the product

Credit – Accounts tab – Account set to the line

**Setting an inventory line to the Lines tab Will not reduce inventory

Credit Memo

Debit – Lines tab – Credit Memo Account from the product

Debit – Accounts tab – Account set to the line

Credit – Accounts Receivable Account set to memo

**Setting an inventory line to the Lines tab will not add to inventory

Credit Memo Application - Date is based on application date (Later of Payment date or invoice date or actual date applied depending on settings)

Debit – Accounts Receivable Account on the Credit Memo for application amount pre EP/Cash discount

Debit – Early Payment/Cash Discount account for amount of EP Applied

Credit – Accounts Receivable account on the transaction applied against for the Payment amount + EP Discount amount

Payment

1. **Payment – No CC Fee**

   Debit – Undeposited Funds Account

   Credit – Available Funds Account

2. **Payment – with CC Fee**

Debit – Undeposited Funds Account for payment Amount – Payment Fee

Debit – Payment Fee Account for the payment fee

Credit – Available Funds Account for the entire payment amount

Payment Application – Date is based on application date (Later of Payment date or invoice date or actual date applied depending on settings)

Debit –Available Funds Account for application amount pre EP/Cash discount

Debit – Early Payment/Cash Discount account for amount of EP Applied

Credit – Accounts Receivable account on the transaction applied against for the Payment amount + EP Discount amount

Check

Debit – Accounts Receivable Account on transaction applied against

Credit – Bank

Deposit

Debit – Bank Account for the total of payment amount – Payment fee

Credit – Undeposited Funds Account for payment Amount – Payment Fee

Miscellaneous

Work Order

Take Side

Debit – Work Order Variance Account for Take side value total

Credit – Inventory Account (inventory products)

Credit – Product Expense/Purchase Account (non-inventory products)

Make Side

Debit – Inventory Account

Credit – Work Order Variance Account for Make side value total

<u>Journal Entry</u>

Debit – Account Entered

Credit – Account Entered